TESO SAFE MOTHER HOOD PROJECT

JOB APPLICATION FORM

Teso Safe Motherhood Project (TSMP) is a non-denominational non-profit organization that serves the neediest and most vulnerable people. The organization started as a Community Based Organization in 2008 to serve the internally displaced persons (IDPs) who had camped in Soroti district in various IDP Camps. It was later granted status to operate as an NGO in 2009. It is currently operating in Soroti and Serere districts. However, due to rising demand for specialized reproductive health services, TSMP plans to serve the population in the entire sub region, comprising a total of 8 districts. Most of TSMP’s clients are the vulnerable rural poor who by virtue of their deprived status have a difficulty accessing quality specialized maternal and neonatal care services.

That requires the services of dedicated, competent, innovative and results oriented personnel to fill the following positions.

NOTE:1.To be completed online

NOTE: 2.To attach photocopies of relevant certificates on this form

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DATE: …………………………………………………….POST APPLIED FOR:…………………………………………………………………..

ADVERT REF.NO:……………………………………..............JOB REFNO:………………………………………………………………

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1. Names of applicant: Surname……………....................................................First name………………………......

Other names…………………….................................Postal Address:………………………………………….................

2. Date of birth: Day………………………Months…………………………Year……………….

E-mail address:…………………………………………….

3. Daytime Telephone contact(s):……………………………………………………………..

4. Marital Status - Tick as appropriate: married/single/widowed/divorced/separated/others (please specify)…………………………………………………………………………………….

5. Dutystation in order of preference (where applicable):………………………………………………………………………

6.Nationality:……………………………………………………………..Home district:………………………………………………

7. Sub county: …………………………………………………………Village:……………………………………………………………….

8. Languages spoken

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Excellent** | **Good** | **Fair** |
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9. Qualifications: Details of schools/institutions attended

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| --- | --- | --- |
| Institutions/schools attended | Certificate/diploma/degree | Date from/date To indicate year |
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10. Short courses: Give details of short courses attended and certificates attained

11. Registration/membership to a professional body (where applicable). Please give details: …………………… ………………………………………………………………………………………..................................

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Other skills

12. EmploymentHistory: Give details of positions held since completing your full time education to date:

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| --- | --- | --- | --- |
| Employer and nature of business | Positions held  | Permanent/contract/temp | years |
|  |  |  |  |
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Reason for movement…………………………………………………………………………………………………………………….

Briefly talk about your suitability for the job………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

13. Referees :( Character and Professional abilities)

Names of referee Addresses and place of employment

E-mail address and day time telephone contact

1. …………………………………………………………………………………………………………………………………………………………………
2. ……………………………………………………………………………………………………………………………………………………………….
3. ……………………………………………………………………………………………………………………………………………………………….

14. Have you ever been convicted on a criminal charge? If yes, please give details and sentence imposed

………………………………………………………………………………………………………………………………………………………….………

15.How soon can you be available in case seconded for appointment?.....................................................

16. I confirm that the information given on this form is correct.

Signature of applicant: …………………………………………………….. Date:………………………………….

NB.Applications that will come in after the deadline will not be considered. Head Human Resources and Administration.

(“*To attract, retain, develop, manage and provide administrative support to the Human Resources for outstanding performance in line with tsmp strategic plan*”).

Please attach the following

* L C One letter from your village
* National ID or permit (for drivers please attach both)
* Document